### CHARTER

The Boeing Employee's Rifle and Pistol Club was created to organize a group of outdoorsmen who enjoy the shooting sports. The club is designed for shooters of all interests, abilities and skill levels. We encourage members to share knowledge, experience and good times. Our goal, as a club, is to assist people that are new to the shooting sports, increase the abilities of people active in the shooting sports and give experts the opportunity to fine tune their skills. We accomplish this through scheduled matches or competitions, knowledge sharing amongst members, and meetings.

Club charter is to promote firearms safety and marksmanship through organized competitive events and participation in the U.S. Army Department of Civilian Marksmanship program. Activities include indoor rim fire pistol and rifle leagues (October through March) and outdoor competitive events (April through October). Events include rim fire pistol/rifle, center fire pistol/rifle, and black powder rifle.

# CONSTITUTION AND BY - LAWS OF BOEING EMPLOYEES RIFLE AND PISTOL CLUB

Preamble: We the members of the Boeing Employees'

RIFLE AND PISTOL CLUB-ST. LOUIS (Name of Organization)

do hereby organize for the mutual recreation and pleasure in

SHOOTING SPORTS - NAMELY RIFLE AND PISTOL (Activity)

# CONSTITUTION

# ARTICLE I NAME

Section 1 We shall be known as \_\_\_\_\_BERPC-STL\_\_\_\_ (Group Name - may be nickname)

# ARTICLE II MEMBERSHIP

- **Section 1** Membership shall be open to the following without regard to race, color, sex, age, religion, national origin, status as a disabled or Vietnam era veteran or the presence of a disability.
  - a. Boeing employees and retirees.
  - b. Spouse and eligible dependent children (as defined by the IRS) and domestic partners as defined by the Boeing Company of Boeing employees and retirees.
  - c. Government, customer, vendor and contract personnel stationed at or exclusively serving the Boeing company, their spouse and dependents, as defined in Article II, Section 1b.
  - d. Other non-Boeing individuals proposed for participation that are approved by Recreation and Insurance.
- e. Certain limitations may be imposed by the Company on participation for other than Company employees based on available staff, facilities or budget.
- **Section 2** Annual dues shall be established by the Executive Board on a year-to-year basis and subject to approval by the membership.

# ARTICLE III OFFICERS

Section 1 The officers of the <u>BOEING EMPLOYEE'S RIFLE AND PISTOL CLUB-ST LOUIS</u> (Name of Organization) shall consist of a President, Vice President, Secretary, Treasurer and Recreational Consoler.

The Treasurer of the club executive board must be an active Boeing employee. Eligible candidates for President Vice President and Secretary of the executive board may be an active Boeing employee or a retiree of The Boeing Company.

### **ARTICLE IV DUTIES OF OFFICERS**

#### **Section 1 President**

The President shall:

- a. Preside at all business meetings.
- b. Be chairperson of the Executive Board.

c. Call extra business meetings, appoint committees not otherwise provided for and fill temporary vacancies as specified in Article 5 Section 7.

- d. Perform such other duties as the office may require.
- e. Perform the duties of the Vice President in his/her absence.
- f. Attend meetings of the Boeing Employees' Recreation Council if requested by the Recreational Consoler.
- g. Review the monthly bank statement with the Treasurer.

# **Section 2 Vice President**

The Vice President shall:

- a. Oversee and coordinate the efforts of all major committees.
- b. Perform the duties of the President in his/her absence.

# **Section 3 Secretary**

The Secretary shall:

- a. Keep minutes of all Executive Board and other business meetings.
- b. Maintain an up-to-date roster of members.
- c. Issue Membership Cards to all members in good standings.
- d. Remit dues collected to the Treasurer
- e. Notify members of all club meetings as specified.
- f. Maintain all required documents of the club.

#### Section 4 Treasurer

Section 4 Treasurer shall:

- a. Keep an accurate account of all financial transactions of the organization.
- b. Be responsible for all funds of the organization and receive and disburse all money subject to the will of the Executive Board.
- c. Disbursements shall be made by check only. A checking account will be set up and no check will be honored by the bank for payment unless signed by the Treasurer , such signature to be countersigned by the President or one other elected officer of the

organization.

- d. Maintain accounts and render monthly financial statements of the organization.
- e. Submit an annual financial report to Recreation.
- f. All financial records shall meet specifications set by Recreation.
- g. Review the monthly bank statement with the President.
- h. Review the financial records with an officer or club member upon request.
- **Section 5** The Boeing Company shall assign a Recreation Advisor who shall serve as an exofficio member of the Executive Board.

# **ARTICLE V ELECTION OF OFFICERS**

- **Section 1** The offices of President, Vice President, Secretary, and Treasurer shall be filled by election at the 4<sup>th</sup> Quarter regular meeting in <u>DECEMBER</u>.
- **Section 2** Nominations for officers of the organization shall be made by a three-person Nominating Committee appointed by the President at the <u>\_SEPTEMBER\_</u> meeting.

They shall present a list of nominations to the organization to be voted upon at the 4<sup>th</sup> Quarter regular meeting in <u>DECEMBER</u>.

- Section 3 No person is eligible to hold office who is not an active member of the organization.
- **Section 4** No member is eligible to hold more than one elective office at a time or be retained in office more than three successive terms with the exception of the Treasurer due to the paperwork needed to be filed with the BATF.
- Section 5 Only one member of a family at a time is eligible to hold the office of President, Vice-President(s), Secretary(s), or Treasurer.
- Section 6 All elections shall be by secret ballot.
- Section 7 Office vacancies of the President, Vice-President, Secretary and Treasurer must be filled within 60 days of vacancy either by appointment by the board or special election.
- Section 8 No officer or trustee shall receive any salary or wages by reason of office.

# **ARTICLE VI COMMITTEES AND BOARDS**

**Section 1** There shall be an Executive Board, and \_two\_\_ major committees.

#### Section 2 Executive Board

- a. The President, Vice President, Secretary, Treasurer and Recreational Consoler shall constitute this Board.
- b. The Executive Board shall decide on all expenditures, promotion of activities, appointments of committees and the general government of the organization.

c.The Executive Board shall meet MONTHLY with themselves and Quarterly with the club.

Section 3 Committees

The \_\_two\_\_\_ major committees shall be the

\_\_\_\_\_Pistol\_\_\_\_ Committee and the

\_\_\_\_\_High Power Rifle\_\_\_\_ Committee.

a. The \_Pistol\_Committee shall arrange for:

**1.** The PPC activities/matches held at Busch.

**2.**Indoor matches held at Piassa.

- **3.**Conduct of the Bulls-eye membership.
- 4. Training as determined by the vote of the Executive Board.

It shall consist of a Chairperson and \_up to three\_ members appointed by the Chairperson.

- b. The \_\_High Power Rifle\_ Committee shall arrange for:
  - 1. The high power activities/matches held at Busch.
  - 2. The indoor rifle matches held at Piassa.

It shall consist of a Chairperson and \_\_up to three\_\_ members appointed by the Chairperson.

c. Sub-committees to the major committees may be formed at any time to carry out the various phases of the club activities.

# **ARTICLE VII MEETINGS**

Section 1 Regular meetings shall be held on \_\_Tuesday\_\_\_\_(Day of Week), \_\_SECOND\_(Week of Month) Each Quarter.

Section 2 Special meetings may be called at any time as determined by the President.

Section 3 Decision making shall be by consensus.

#### **ARTICLE VIII AMENDMENTS**

Section 1 This constitution may be amended by the submission in writing of a proposed amendment at any regular or special meeting of the organization. The proposal shall be received and acted upon at the next succeeding regular meeting of the organization at which there shall be a quorum present.

Section 2 A majority of the members who respond shall be required to adopt or reject an amendment.

Section 3 Written notice of the meeting shall be given three weeks prior to the meeting at which the amendment is voted upon.

Section 4 All proposed amendments to this constitution and by-laws shall be submitted to Recreation for clearance before a vote by the membership.

### **BY-LAWS**

#### **ARTICLE I QUORUM**

Section 1 A quorum shall consist of \_\_50%\_ of the paid membership.

### **ARTICLE II GENERAL PROVISIONS**

Section 1 Property or equipment purchased by <u>BERPC</u> with <u>BERPC</u> funds shall be considered Club property and not the property of any individual member or group of members or RECREATION.

a. As Club property it may be entrusted to the custodial care of Recreation.

b. In the event of \_BERPC\_ disbanding, Club property shall sold at auction, or handled in a suitable manner.

Section 2 Acquisition of any property; real, personal, or interest therein, in excess of \$100 valuation, shall receive approval by Recreation as submitted in the Budget Forecast.

a. "Real property" shall be defined as land or buildings.

b. "Personal property" shall be defined as any property which is movable (i.e., table, chairs, band saw, typewriter, etc.).

c. "Interest therein property" shall be defined as that property which is leased or rented.

Section 3 The fiscal year for \_\_\_\_\_BERPC\_\_\_ shall be from JANUARY to \_DECEMBER\_\_, inclusive. All budgeting and financial accounting shall be rendered on this basis.

Signed \_\_\_\_\_ President

Date

Signed \_\_\_\_\_ Recreation Office, Boeing STL Date \_\_\_\_\_